

**Most Urgent**

:: TAMIL NADU GENERATION & DISTRIBUTION CORPORATION LTD ::  
(Administrative Branch)

8th Floor, N.P.K.R.R. Maaligai,  
144, Anna Salai, Chennai-2.

Memo. No.068716/204/G.59/G.592/2019-1, dated :16.08.2019.

**Sub :** Estt. - Class II, III and IV Service –Educational and Technical qualification certificates - Verification of Genuineness - Reports - Called for.

**Ref :** 1) Memo. (Per) No. 64185/ A18/ A181/ 2017-1,  
dated 29.11.2017.  
2) Memo. No.18630 /A18/ A181/ 2019-1,  
dated 04.04.2019.

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The Chief Engineers/ Superintending Engineers in TANGEDCO/TANTRANSCO are hereby informed that instructions have been issued vide reference 1<sup>st</sup> and 2nd cited, to verify all the Educational and Technical Qualification Certificates in respect of all the employees/ Officers working under their control and ensure its genuineness from the concerned Educational Institutions and to paste a copy of the same in the Service Register on (or) before 31.05.2019 without fail.

2) In accordance with the above, the Superintending Engineers in TANGEDCO/TANTRANSCO are instructed to obtain the reports with regard to genuineness of Educational and Technical qualification certificates from the Authorities concerned in respect of the Employees/Officers working under their control and send the same to the concerned sections (Category wise) in Adm.Branch .

3) This matter may be treated as "**Most Urgent**"

4) Receipt of the memo shall be acknowledged.

A.ASHOK KUMAR  
CHIEF ENGINEER/PERSONNEL

To  
All the Superintending Engineers /TANGEDCO/TRANTRANSCO.

Copy to the Secretary/TANGEDCO/Chennai-02.

Copy to the Chief Engineers/ TANGEDCO/TRANTRANSCO.

**It is requested to ensure whether the report with regard to genuineness of Educational and Technical Qualification Certificates in respect of all the Employees / Officers working in the Circle / Region in TANGEDCO / TRANTRANSCO have been obtained during the review meeting without fail**

Copy to the Chief Financial Controller/General.

Copy to the All Personnel Officer and Unit I, II, IV and VI.

Copy to the Assistant Personnel Officer/Administrative Branch & Technical Branch.

Copy to the Stoke File.

// FORWARDED // BY ORDER //

Sd/-\*\*\* 17.09.2019  
SUPERINTENDENT

